



Forever Hope Counseling & Educational Services, LLC

Stone Oak Location
1162 E Sonterra Blvd Suite 130
San Antonio, Texas 78258

Boerne Location
108 Oak Park
Boerne, TX 78006

www.foreverhopecounseling.com

Permission to Release Mental Health Record

(Do not release without Director's signature)

You are hereby authorized to furnish the following from my or my child's mental health record:

Check all that apply:

- Initial Intake
- Session notes
- PsychoEducational Testing
- Progress/Summary of Treatment
- Release of Record
- Other: (Please specify) _____

Client Info:

Client Name: _____
 Date of Birth: _____
 Address: _____

Release to:

Name: _____
 Address: _____
 Phone: _____

Parent or Client Signature: _____

DIRECTOR SIGNATURE: _____

There is a \$45 administrative charge for the first 20 pages and \$1 per page thereafter.

There is NO fee for record requests made by 3rd party government agencies (i.e. Unemployment office, SSI, etc.)

****FOR OFFICE USE ONLY****

Number of Pages: _____ **Total cost:** _____

Paid by: Cash Check # _____ Credit Card auth# _____ **Collected by:** _____

Released to: _____ **By:** ___ Mail ___ Pick-up

FHC Witness: _____ **Date:** _____